

B. C. Haynie School Council Meeting Minutes

Friday, October 20, 2017

Meeting was called to order at 8:15 a.m.

Members Present: Hahn Dong-parent/chair, Lakesha Lake-business partner, Andrea Thomas-teacher, Quovadia Speakman-teacher, Jeannie Wynne-principal

Last meeting was held May 1, 2017. The Ducere Investment Group was introduced to the council. 1st meeting should have been held September 15th, but was postponed due to Hurricane Irma.

New council members were introduced. Lakesha Lake-Director of Ducere Investment Group, Andrea Thomas and Quovadia Speakman-both are teachers at Haynie. Andrea Thomas volunteered to act as secretary for the school council.

Report of the Principal

- School calendar was presented for October and November 2017
 - 10/25—PTO meeting
 - 10/26—SOAR school dance
 - 10/30-11/3—Book Fair
 - 10/31—Early Dismissal/PLD
 - 11/8—Audiology Screening for 1st, 3rd, and 5th grades
 - 11/8—Kindergarten Field (date changed from the 3rd)
 - 11/13—Superintendent’s Student Council (student representatives are Jeremy Stevens and Clohe Neri)
 - 11/16—Thanksgiving Luncheon
 - 11/20-11/24—Thanksgiving Break
- AdvancED/SACS accreditation
 - Provided Documentation of the process and the teams for the 7 School Quality Factors (SQF)
 - Mrs. Dong asked how teams respond to questions for SQF
 - Teams must answer 8 to 14 questions and provide digital artifacts of proof of factors.
 - Teams have already started to meet. The first meeting must be held by October 27th and have drafts of questions by November 10th.
 - Teams will review other teams draft by November 15th.
 - Final submission of SQF for teams to Haynie due November 28th and due to the district by December 15th.
 - SACS team will be visiting the district March 18-21, 2018.
 - Ms. Speakman asked how the process for SACS works.
 - It was explained that SACS meet with 4 groups: administrators, teachers, students, and parents about the SQF

- Ms. Lake asked about the teachers' buy-in to the process.
 - It was explained that the faculty was met with first to go over the process. Then she met with committee chairs. From there, the committee chairs set the meeting dates for their committee and submits minutes to her.

No Old Business

New Business

- To be reviewed at the November meeting
 - Create school council bylaws
 - General, Title I, and Professional Development Budgets
- Social Media
 - Dr. Thomas asked about communications with the parents and partners of Haynie and would social media such as Twitter be considered. It was explained that the school uses the school website (maintain by Ms. Harris, the school's librarian) and Remind 101 (maintain by Ms. Atherly, the school's parent liaison) to share school events. The school marquee is updated every 3 weeks as well.
- Previous Minutes
 - Previous minutes are sent electronically by the secretary and are usually printed by Mrs. Wynne for anyone that wants a copy.
- Meetings have to be posted 10 days in advance for public notice
- Ms. Lake provided additional information about the services provided by Ducere Investment Group

Meeting adjourn at 8:57 a.m.